



GENERAL RULES OF THE TAURUS INTERNSHIPS PROGRAMMES

PREFACE

According to the objectives of the TAURUS project, internships provide to students the chance to enter in contact with targeted work environment, allowing graduates to adapt to the national and international job market demand improving their competences in the sphere of urban-rural interactions and sustainable urban development.

Before and during the internship students will be trained on the specific topics / methodologies related to the internship programme by “short intensive courses” organised by the hosting institution and online courses provided by the TAURUS consortium.

WHO CAN APPLY

To be eligible the candidate must be regularly enrolled in a master degree course at the home institution (partner University of the Taurus Project). According to local rules candidates who graduate after having been selected can carry out their internship abroad not later than 6 months after graduation. The enrolment condition must be fulfilled for the whole internship period (with the only exception of candidates who undertake their internship period after graduation). If, at any stage in the application procedure, it is established that the information provided by the applicant has been knowingly falsified, the candidate will be disqualified from the selection process.

Students who receive an Erasmus+ contribution will fully or partially reimburse the EU contribution if they do not comply with the terms of the grant agreement and if they fail to complete the approved programme unless they are prevented from completing their planned activities abroad due to a case of force majeure.

INTERNSHIP PROGRAMMES

Available internship positions at the different partner Universities will be published on the TAURUS platform giving a detailed description of the training courses and of the internship activities. Internship programmes and training courses are provided in English.

It's responsibility of the hosting University to define an agreement with the external hosting Organisations (enterprises, administrations, research institutes, NGOs) according to the local rules. Documents required for the implementation of the Internship programme are:

- Grant agreement (Annex I)
- Learning Agreement (Annex II)



The internship activities and specific rules will be defined in the learning agreement approved by sending University, receiving University and hosting Organisation. The sending University could recognize the activity as credit, if included in the career of the student.

INSURANCE

All participants must have adequate health, accidents, and liability insurance coverage.

Usually basic health coverage is provided by the national health insurance. However, the coverage of the National Insurance Card or private insurance may not be sufficient, especially in case of repatriation and specific medical intervention. In that case, a complementary private insurance is mandatory. It is responsibility of the sending institution of the student to ensure that the participant is aware of health insurance issues. Being the internships scheduled for short terms of maximum 30 days a travel insurance like Europe assistance or similar can be sufficient to cover these risks.

A liability insurance covers damages caused by the student during his/her stay abroad (independently whether he/she is at work or not). Therefore, it is responsibility of the sending institution to check that there is liability insurance covering in a mandatory way at least damages caused by the participant at the work place.

Accident insurance coverage related to the student's tasks, covering at least damages caused to the student at the workplace, must be included in the agreement. This insurance covers damages to employees resulting from accidents at work. In many countries employees are covered against such accidents at work. However, the extent to which transnational trainees are covered within the same insurance may vary across the countries engaged in transnational learning mobility programmes. It is the responsibility of the sending institution to check that insurance against accidents at work has been organised. If the receiving organisation does not provide such a coverage (which cannot be imposed if not made compulsory by the national regulation of the receiving country), the sending institution shall ensure that the student is covered by such an insurance (taken either by the sending institution (on a voluntary basis as part of its quality management) or by the participant herself or himself.

SELECTION PROCEDURES

Each partner University will open calls to select its outgoing students according to available budget for the mobility. The selection process should respect a minimum set of common (mandatory) rules.

The selection of students - as well as the procedure for awarding them a financial support - must be fair, transparent, coherent and documented and shall be made available to all parties involved in the selection process. Public selection of the candidates will be carried out by an evaluation committee set up for that purpose and it will foresee a selection interview.